



RECOVERY COACH TIMESHET

NAME: _____ Week / Month of _____

| Date of Service | ACTIVITY: Coaching - list person's initials ie (MD) Ran a group - list name of group Attended a meeting or a training (specify) Data Entry Other (please specify) | WHERE? ie RC Office, Dunkins, House of Corrections By Phone, etc | Hours Worked 15 min. = .25 hr 30 min = .50 hr 45 min. = .75 hr 60 min. = 1.0 hr | Hours worked x \$27/hour Put total here |
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| | | | TOTAL HOURS: | \$ |

*NOTE: Only 1 hour per recoveree per week is paid

TOTAL DUE: _____

Your signature: _____ Date: _____

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| Approval Supervisor: _____ | Date: _____ |
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